



# SWAMI VIVEKANAND SUBHARTI UNIVERSITY

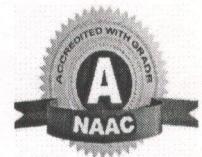
(Established under U.P. Govt. Act no. 29 of 2008 and approved under section 2(f) of UGC Act 1956)

## Faculty of Management & Commerce

Acharya Vishnu Gupt

### Subharti College of Management & Commerce

E-mail: management@subharti.org, Ph: 0121-6675038, Extn-2841, Telefax: 0121-3058030, 2439067



Ref. No.: SVSU/AVGSCMC/2023-2024/QEWC-01

Dated: 10 -10-2023

### NOTICE

A meeting of Quality Enhancement Working Committee (QEWC) will be held Saturday, 28<sup>th</sup> October 2023 at 11:00 AM in the office of the Dean, FoMC & Director, AVGSCMC.

**Agenda Item No. 1:** To confirm the minutes of QEWC meeting held on 26<sup>th</sup> May 2023. (Annexure 1)

**Agenda Item No. 2:** To confirm the Action Taken Report on QEWC meeting held on 26<sup>th</sup> May 2023. (Annexure 2)

**Agenda Item No. 3:** To Review the progress of different committees on the basis of approved Annual Plan for activities to be conducted in A.Y. 2023-2024. (Annexure 3)

**Agenda Item No. 4:** To Review the MOM of QWEC Meeting organized by IQAC on 15<sup>th</sup> September 2023. (Annexure 4)

**Agenda Item No. 5:** To review the proposed draft on 'Some major Roles and Responsibilities of QWEC' w.r.t to IQAC email on Wednesday, September 27<sup>th</sup> 2023. (Annexure 5)

**Agenda Item No. 6:** Any other Item with the permission of the chair

Prof.(Dr.) Padma Misra  
Member Secretary, QEWC

Prof. (Dr.) R.K. Ghai  
Chairperson, QEWC

Prof.(Dr.) R.K. Ghai  
Dean, FoMC & Director AVGSCMC  
SVSU, Meerut (UP)



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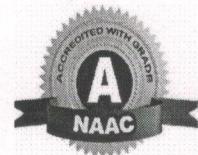
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Ref. No.: SVSU/AVGSCMC/2023=2024/QEWC-01

Dated: 31 -10-2023

### MINUTES OF MEETING HELD ON 28 OCTOBER 2023

A meeting of Quality Enhancement Working Committee (QEWC) held on Saturday, 28<sup>th</sup> October 2023 at 11:00 AM in the office of the Director, under the guidance of Prof. (Dr.) R.K. Ghai, Director, AVGSCMC, Meerut.

The following members were present in the meeting:

1	Prof. (Dr.) R.K. Ghai	Chairperson
2	Prof. (Dr.) A.K. Tyagi	Vice-Chairperson
3	Prof. (Dr.) Padma Misra	Member, Secretary
4	Dr. Vinita Mittal	Member
5	Dr. Gaurab Sharma	Member
6	Dr. Nisha Singh	Member

The Director and Chairman, QEWC welcomed all the members. The following agenda items were discussed during the meeting:

**Agenda Item No. 1:** To confirm the minutes of QEWC meeting held on 26<sup>th</sup> May 2023. (Annexure 1)

**Discussion and Resolution:** All members of the QEWC noted and approved the Minutes of the Meeting.

**Agenda Item No. 2:** To confirm the Action Taken Report on QEWC meeting held on 26<sup>th</sup> May 2023. (Annexure 2)

**Discussion and Resolution:** All members of the QEWC noted and approved the Action Taken Report.

**Agenda Item No. 3:** To Review the progress of different committees on the basis of approved Annual Plan for activities to be conducted in A.Y. 2023-2024. (Annexure 3)

**Discussion and Resolution:** The members expressed satisfaction at the pace of the work.

**Agenda Item No. 4:** To Review the MOM of QWEC Meeting organized by IQAC on 15<sup>th</sup> September 2023. (Annexure 4)

**Discussion and Resolution:** The observations and suggestion were approved by the members.

**Agenda Item No. 5:** To review the proposed draft on 'Some major Roles and Responsibilities of QWEC' w.r.t to IQAC email on Wednesday, September 27<sup>th</sup> 2023. (Annexure 5)



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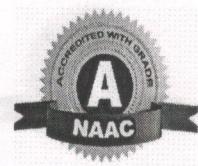
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**Discussion and Resolution:** The members reviewed the proposed draft and concluded that QEWC was already performing most of the roles and responsibility and the extended framework implemented with criteria incharges insured that the work went on smoothly.

**Agenda Item No. 6:** Any other Item with the permission of the chair

**Discussion and Resolution:** With the permission of the chair the following agenda was discussed.

- 1) Submission of Academic and Administrative Audit Report (AAA) report to IQAC

The members were informed of the submission of Academic and Administrative Audit Report. They expressed satisfaction on the submission.

Prof. (Dr.) R.K. Ghai, Chairman, QEWC concluded the meeting with a vote of thanks.

Name	Position	Signature
Prof. (Dr.) A.K. Tyagi	Vice-Chairperson	
Prof. (Dr.) Padma Misra	Member, Secretary	
Dr. Vinita Mittal	Member	
Dr. Gaurab Sharma	Member	
Dr. Nisha Singh	Member	

**Discussion and Resolution:** All members of the QEWC noted and approved the Action Taken Report.

**Agenda Item No. 1:**

To Review the progress of different committees and to frame the basis of approved Annual Plan for activities to be conducted in the year 2023-24. (Annexure 3)

**Prof. (Dr.) R.K. Ghai**  
Chairperson, QEWC

**Discussion and Resolution:**

**Agenda Item No. 2:**

To Review the draft of QWEC Minutes of the meeting held on Wednesday, September 2023. (Annexure 4)

**Prof. (Dr.) R.K. Ghai**  
Dean, FoMC & Director AVGSCMC  
SVSU, Meerut (UP)

**Discussion and Resolution:**

**Agenda Item No. 3:**

The observations and suggestion were approved by the members.

To review the proposed draft on 'The major Roles and Responsibilities of QEWC' & to IQAC on Wednesday, September 27<sup>th</sup> 2023. (Annexure 5)